Town of Otis

Select Board/ Board of Health
Meeting Minutes

Conference Room, 1 North Main Road, Otis, MA

Tuesday, Oct 27, 2026, at 6:30 PM

This meeting will be held in person at the location provided on this notice. Members of the public are welcome to attend. A remote option is offered via zoom with the link provided below.
Please note that while an option for remote participation is being provided as a courtesy, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Anyone with interest in any specific item should plan in person attendance. This meeting is being recorded.

Topic: Select Board
Time: Oct 27, 2026 06:30 PM Eastern Time (US and Canada)
Join Zoom Meeting
https://us02web.zoom.us/j/85882697311?pwd=j1gcUXOJJXcZvQlZbgsh4EvXkwCYQI.
Meeting ID: 858 8269 7311
Passcode: 828214

Attendance: Terry Gould, Larry Southard, Brandi Page, Heidi Utenis, Derek Poirier, B.J. O'Brien & Lisa D'Orazio. Zoom: Michael Miller

Call to Order: 6:30 PM.

Approval of Minutes: The minutes of Sep 22nd were approved as written.

Public Comment Period: Heidi wanted to voice a formal complaint about 431 West Center Road. The area around the house is in neglected state and the yard is full of carnival items. There is activity that suggests someone is living in a trailer there. If this is the case do they have heat? The trash is left at the roadside unsecured for pick up. The Bears have on occasion gotten into the garbage and it ends up across the road in the woods. The smell is terrible and there is the potential for attracting further animals. Do they have a business license with the Town Clerk? Is the lot zoned for trailers. Terry thanked Heidi for her concerns and we will follow up with Larry Gould and Jim Wilusz.

Winter Snow & Ice Operations: The Board reviewed and wanted to push out the yearly reminder for residents. Brandi will update the website and both the operations statement and seasonal road closures will hit the email distribution list.

Cori & Driver Record Check Policies: The Board reviewed both drafts. They approved and Terry made a motion to adopt both policies. Larry seconded and the motion passed, vote 2-0. Brandi will distribute to employees.

Code of Conduct for Boards & Committees: The Board reviewed the current draft and was satisfied with the enforcement piece. Larry made a motion to adopt. Terry seconded and the motion passed, vote 2-0. Lyn will distribute a copy to everyone.

Swap Shop Update: Gary was not present but asked for this item to be tabled. He had drafted his own rules and regulations he wanted the Board to consider. Terry tabled this item.

Waste Hauling Agreement: The Board reviewed the agreement with Waste Management. There were no concerns and they both signed.

Letters of Support: The Board reviewed the request from Chester to support the intermediate rail stop. They were both good with drafting a letter of support. Terry updated on the recent meeting with Monterey and one of the next steps is to support a grant application for EMS to support a fly car for SBRA and a regional training coordinator. Both were in support of the grant application.

Appointments: The Board appointed Geoff Pigman to the Planning Board. His term ends in May and he would need to be elected to continue to serve. Ross Knowles has resigned from Finance Committee. Brandi will post the vacancy. Lastly the Board appointed the Treasurer as the Trustee for the OPEB fund.

Recent and Upcoming Events: Trunk or Treat is scheduled for Halloween at the Ridge parking lot. The Veteran's Breakfast will be happening at the School on Nov 10th at 9:00 am and Terry said the Knox is gearing up for the Thanksgiving dinners for community members.

Review & Approval of Warrants: Payroll and vendor warrants are on the table for signature.

Not Anticipated by the Board: None.

Adjourn: At 6:52 PM.